

HIGH VOLTAGE EXPERIENCE DOCUMENTATION

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Instructions: Before filling out this form, please read the instructions printed on the back. A form should be filled out for each high voltage experience.

A. Applicant (Print clearly)

Last Name: Legal Name	Given Name:	Middle Initial:
Primary Phone:	Mobile Phone:	Email:

B. High Voltage Experience Details (Attach original employers' letters to corroborate experience.)

Project/Installation Name:	Date: MM DD YYYY	
Address/Location:		
Voltage of Project Equipment Work:	Project Duration: Number of months	Estimated Number of Days on H.V.:
Electrical Contractor Name:	Province:	
Description of the electrical equipment, systems installed and the scope of work performed: (continue on separate page if required)		
DECLARATION: I certify the documents submitted with this application accurately reflect my experience and / or qualifications and all statements made by me on this form or attachments are true and correct.		
Signature:	Date: MM DD YYYY	

C. Supervising FSR Declaration (Must be signed by FSR Class A only. Original signature must appear on form submitted.)

I, _____ have knowledge of and agree with the above description of work experience gained by this applicant on the above project/installation.		
Signature:	Date: MM DD YYYY	
Supervising FSR Name: Legal Name	FSR Class:	Technical Safety BC FSR No:
Primary Phone:	Mobile Phone:	Email:

Technical Safety BC is working towards going paperless! Participate by signing up for email correspondence.

**HOW TO VERIFY RELEVANT HIGH VOLTAGE (H.V.) ELECTRICAL WORK EXPERIENCE FOR
FIELD SAFETY REPRESENTATIVE
CERTIFICATE OF QUALIFICATION CLASS 'A' EXAMINATION**

OVERVIEW OF REQUIRED PROCEDURE

Verification of High Voltage experience acceptable to the Electrical Safety Manager is required when making application for Class 'A' Electrical Examination. Gather your High Voltage experience documentation as detailed below, attach to your **Application for Electrical Field Safety Representative Certificate of Qualification Examination** along with the appropriate additional documentation as applicable.

H.V. Experience is acceptable:

when obtained after you received your certificate of qualification in the trade of electrician.
when undertaking electrical installations in which the voltage exceeds 750 volts.
when performed under applicable Canadian Electrical Codes

Examples of H.V. installations include electrical equipment/systems such as:

Grounding, switchboard, breakers, disconnects raceway/conductors, cables, and terminations/stress cones, splicing kits, substations, unit substations, transformers, starters, motors and overhead lines.

How much H.V. experience is required:

Experience must have been gained on a minimum of three (3) different projects.

Projects of extended duration with a lot of extensive H.V. experience may be considered as fulfilling the requirements. Clarify by submitting appropriate additional written documentation, sign and date.

Completion of a H.V. training course may be considered as part of the requirements.

Attach verified true copy of a letter of completion of the H.V. training. (BCIT Course: H.V. Level 1 TELC 0161 is equivalent to one project).

H.V. experience is not acceptable:

- a) If the scope of work was limited to cleaning of H.V. vaults, equipment or insulators;
- b) If the scope of work was limited to service or maintenance of H.V. electrical equipment with no other H.V. training or H.V. installation experience;
- c) If the scope of work was limited to installation of grounding, raceway, testing or aircraft landing lighting.

How to document your H.V. experience:

Step 1: complete three (3) copies of the form '**Documentation of H.V. Electrical Work Experience for FSR Certificate of Qualification, Class 'A' Examination Application**', (one for each project). Outline the electrical equipment, system and installation, and describe the scope of electrical work and the specific duties you performed.

Step 2: Forward the forms with your original signature to the electrical contractor that was issued a permit for the project. Request that the Field Safety Representative (Class "A") responsible for the installation, who has knowledge of your experience, completes the lower portion of each applicable form.

Or Alternate to step 2

if you are unable to contact the previous employer(s) or company(s) an **original sworn affidavit/notarized statutory declaration** outlining your H.V. work experiences is required.

Complete the upper portion of the H.V. Experience forms and attach these and other additional supportive documentation as Exhibits A, B, C, etc. of the affidavit.

Only forms showing original signatures will be accepted. See page 1 for documentation form.